

# Annual Report

2023 - 2024

Date:  
5 August, 2024





## Who We Are

The Victoria Primary Charitable Trust is a Scottish Charitable Incorporated Organisation set up in 2015, we are governed by our constitution which can be found on the website. We are also known as the Victoria Parent Teacher Association.

The charity aims to provide resources supplementary to Local Authority funding to advance the educational experiences of children who attend Victoria Primary School and Early Learning and Childcare. We also work closely with the Heart of Newhaven Charity to support our local community.

## Our board

Our members appointed new board members (charity trustees) at the annual general meeting, held in August 2023.

Our board members are:

Sian Bevan - Chair

Vic Young - Co-chair

Kayleigh McBride - Co-chair

Leslie Dymond - Treasurer

Mrs Rebecca Tait - Secretary

Stacey Panda - Project Manager

Ann Wheeler - Trustee

Our chair and treasurer have expressed their desires to step down for the 2024-2025 school year. If you wish to become a board member of the charity, please let us know so that we can send you an application form.

## Our members

Some of our fantastic, enthusiastic, resourceful, and committed members who are bringing events and fundraising activities to life are Anna Jones and Jade Calvert.

We welcome new members and volunteers to help us organise and run events and fundraisers, please let us know if you would like to join us.

# What we do

This was an amazing year, we were able to organise both free and fundraising events that help foster healthy relationships between home, school, and the local community, such as the Movie night, Halloween disco, Winter fayre, Spring fling, and the Newhaven Gala.

## FUNDRAISER

## \* DETAILS

## 😊 OUTCOME

### Movie night

Event aimed at all school children allowing them to spend an evening at school watching movies and having fun.

- It was a huge success and children from all classes attended, including nursery.

### Winter Fayre and Christmas raffle

Event that allowed everyone to enjoy a fun evening out, we had stalls, and a bake sale. The raffle allowed the wider community to participate by donating prices.

- Lots of people visited the school and had fun with the tombolas, story telling and Santa's pictures.
- Many children left happy with their pre-loved toys and books.

### Spring fling

Fun day out full of games

### Newhaven Gala

Everyone joined the procession from Newhaven Harbour to greet the Gala Queen and Fisher King.

It was a beautiful event that marked the end of an era with Miss Thomson retirement.

- Organised with the Heart of Newhaven with performances from the School Choir, the Newhaven Choir, and Pulse of the place.
- The wider community was welcomed to donate raffle and stall prices.



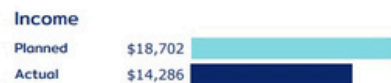
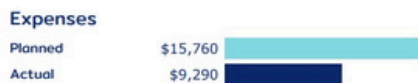
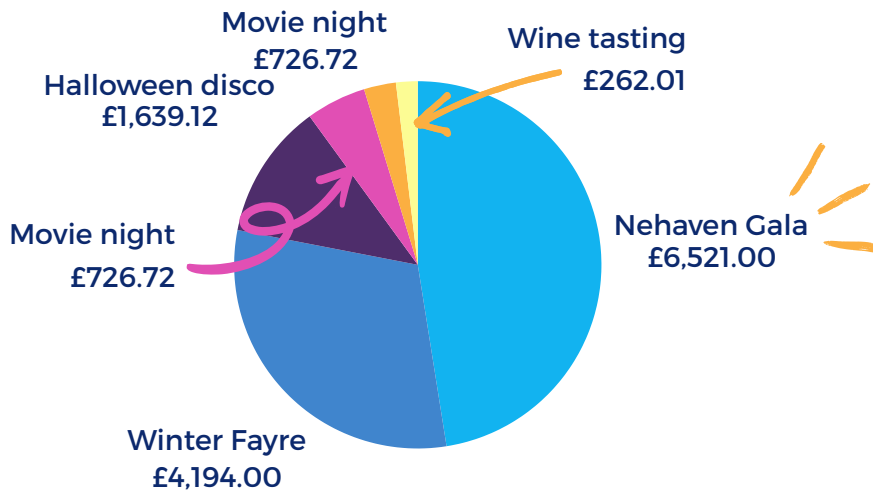
# Financial report

## Reserves to date

**£ 8,249**

**Income £ 14,286**

**Expenses £ 9,290**



Expenses			
	Planned	Actual	Diff.
<b>Totals</b>	<b>\$15,760</b>	<b>\$9,290</b>	<b>\$6,470</b>
Enrichment	\$2,400	\$492	\$1,908
Community	\$0	\$74	-\$74
Leavers	\$2,500	\$1,546	\$954
Operations	\$860	\$7,177	-\$6,317
Other	\$10,000	\$0	\$10,000

Income			
	Planned	Actual	Diff.
<b>Totals</b>	<b>\$18,702</b>	<b>\$14,286</b>	<b>-\$4,416</b>
Fundraisers	\$8,000	\$14,230	+\$6,230
Grants	\$1,000	\$0	-\$1,000
Interest	\$2	\$0	-\$2
CrowdFunder	\$5,000	\$0	-\$5,000
Raffles	\$1,500	\$0	-\$1,500
Other	\$3,200	\$57	-\$3,143

The charity had £3,252 carried forward from 2022-2023 and the reserves as of August 5th 2024 are £8,108.47 kept in the Victoria Primary Charitable Trust bank account and £140 kept as cash float. The reserve is an unrestricted fund, corresponding to sums accumulated from income over expenditure which Trustees are free to use in accordance with the charitable objects of the Victoria Primary Charitable Trust. As annual income is less than £250,000, our accounts are prepared on a Receipts and Payments basis.

The full financial report is available upon request via email.

# Estimated budget

At the end of the 2022-2023 school year, we asked the school what things they would like us to help fundraise towards and created an estimated budget of £14,090 which we are happy to say that we were really close to achieving this goal. The budget included £10,000 to go towards playground equipment and installing.

## Estimated Budget 2023/2024

	Planned
<i>Totals</i>	<i>£14,090</i>
Nursery,P1,P2 Christmas books	£200
Sumdog	£400
Padlet	£90
Lagganlia coach	£1,800
P7 jumpers	£700
VPCT Insurance	£190
Candy floss machine	£480
Firts aid for Gala	£190
Raffle license	£40
1/2 Outdoor playground	£10,000

## Budget 2024/2025 school year

### Expenses

Planned \$14,190 

### Income

Planned \$26,000 

## Estimated Budget 2024/2025

	Planned
<i>Totals</i>	<i>\$14,190</i>
Nursery,P1,P2 Christmas books	\$250
Sumdog	\$400
Lagganlia coach	\$1,500
P7 jumpers	\$800
VPCT Insurance	\$220
Firts aid for Gala	\$200
Gala Expenses	\$300
Halloween expenses	\$250
Spring fling	\$250
Raffle license	\$20
1/2 Outdoor playground	\$10,000

## Income

	Planned
<i>Totals</i>	<i>\$26,000</i>
Fundraisers	\$10,000
Grants	\$1,000
Raffle	\$1,500
CrowdFunder	\$5,000
Funds carried forward	\$8,500

# Thank You!



We gratefully thank all the individuals and local businesses who generously contributed to the Victoria Primary Charitable Trust.

A special thank you goes out to Miss Thomson and Mrs Suttie as we wish them the best of luck in their retirements.

Stay connected with us!

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[www.victoriaprimary.com](http://www.victoriaprimary.com)

OSCR registered charity number SC045994